

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 18 July 2023

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 18 July 2023**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 26 July 2023. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 27 July 2023, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Short-term Plan to the end of 2023

Summary of Decision:

The Executive RESOLVED that the Short-term Plan, as set out at Annex A to the agenda report, be approved.

Subject: Base Budget Review Outcome Report

Summary of Decision:

The Executive RESOLVED that

- (i) the proposals set out in section 4 of the agenda report be agreed; and
- (ii) responsibility for the implementation of the proposals agreed by the Executive and the associated adjustment of relevant in-year budget totals and Medium Term Financial Strategy totals be delegated to the Director of Finance and Customer Service.

Subject: End of Year Finance Report and Budget Carry Forwards

Summary of Decision:

The Executive RESOLVED that

- (i) the spend against the approved revenue budget for the period 1 April 2022 to 31 March 2023 and the end of year outturn be noted; and
- (ii) the carry forward of budget from 2022/23 to 2023/24, as set out Annex A to the agenda report, be agreed and added to the 2023/24 annual budget.

Subject: Capital Outturn and Prudential Indicators for 2022 / 2023

Summary of Decision:

The Executive RESOLVED that

- (i) actual capital expenditure for 2022/23 of £1.952 million against a working budget of £2.380 million be noted;
- (ii) the Budget provision of £8.833 million be reprofiled from 2022/23 into 2023/24; £7.853 million as previously identified in the budget report in March 2023 to the Executive, with a further £979,862 identified at year end (31st March 2023) and included in Annex B to the agenda report, be approved; and
- (iii) the final capital prudential indicators for 2022/23 be noted.

Subject: Treasury Management Outturn 2022/23

Summary of Decision:

The Executive RESOLVED that the report on Treasury Management including compliance with the 2022/23 Prudential Indicators be noted.

Subject: Executive Working Groups 2023/24

Summary of Decision:

The Executive RESOLVED that

- (i) the revised Terms of Reference for each of the Working Groups be adopted, as set out at Annex A to the agenda report; and
- (ii) the revised memberships of the Working Groups be agreed, as set out at Annex B to the agenda report.

Subject: Appointment of Members to Outside Bodies 2023

Summary of Decision:

The Executive RESOLVED that

- (i) revised appointments to the outside bodies available for general nomination be agreed, as listed at Annex A to the agenda report;
- (ii) revised appointments to outside bodies reserved to specified positions, as set out at Annex B to the agenda report, be noted, and
- (iii) attendance by the appointed members at meetings of the bodies listed at Annex A be regarded as approved duties in accordance with the Members Allowances Scheme.

Subject: Suitable Alternative Natural Greenspace

Summary of Decision:

The Executive RESOLVED that the Council enters into the agreement to acquire the site identified in the exempt agenda report, on the basis of the heads of terms set out in the Annex 2 to the agenda report, including the overage provision in the Heads of Terms.

The Executive RECOMMENDED to Full Council that a budget supplementary estimate be allocated and funded from the SANG reserve for the acquisition of the site identified in the exempt report for use as Suitable Alternative Natural Greenspace, including the associated fees and the set up costs.

Date of issue: Wednesday, 19 July 2023

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 18 July 2023
Deadline for receipt of call-in request	5pm on Wednesday, 26 July 2023.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature (if not sent by e-mail)	

Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).